



Heathfield School
Ascot

Appointment of
Fashion Designer in Residence
(Fixed Term)

Commencement date:
29 August 2025 to 3 July 2026

Welcome to Heathfield

Thank you for your interest in Heathfield. The opportunity to join the Art department at Heathfield comes at a transformative moment in our distinguished history for two reasons. Firstly, after 125 years of nurturing young women to 'see the sky,' we have secured an exciting future through our decision to join the Mill Hill Education Group. This strategic partnership will preserve Heathfield's cherished historic identity while opening new horizons for our school community. Secondly, we are welcoming our new Head, Mr Jonathan Williams, who takes on the role from his current position as Deputy Head (Academic) at the school. The combination of Jonathan's understanding of Heathfield and his outstanding vision for the school moving forward ensures a smooth transition and exciting future.

Heathfield is a warm and welcoming school, an inclusive community which puts its students at its heart. As an intentionally smaller school, we can genuinely focus on individuals, supporting and inspiring them to strive and achieve. Everyone is known and important here, and the school celebrates the achievements of every girl.

The greatest asset of any school is its staff. We are building a team of extraordinary people, a community united in its mission to do the very best for every pupil. Our personalised and individual approach is central to making sure that every girl is happy, confident and ambitious. This is what enables them to reach their academic, social and emotional potential.

Our academic results show exceptional value-added scores, and our co-curricular achievements continue to punch well above our weight. Most importantly, we have maintained our defining characteristic - being a close-knit community where every girl is known, valued, and empowered to discover her unique talents. To truly Make Her Mark.

The merger with Mill Hill Education Group brings remarkable opportunities for both staff and students while ensuring the preservation of our beautiful 36-acre Ascot campus and our commitment to all-girls education. As part of a larger organization, we can look forward to enhanced resources, shared expertise, and expanded possibilities for our entire school community.

We seek an inspirational individual to join a thriving Art department as a Fixed Term Fashion Designer in Residence. The successful candidate will be passionate about their subject and the impact that studying it can have on learners. This role offers the rare opportunity to be a member of the community in a school that combines the best of both worlds – the personal attention and strong relationships of a smaller school with the resources and opportunities of a major education group. We very much look forward to hearing from you.

Sarah Rollings, Headmistress



Heathfield School



Heathfield is a vibrant independent boarding and day school for girls. It is a member of GSA and BSA. There are approximately 250 pupils, aged 11–18, approximately 60% of whom are boarders. Recent developments in the boarding model have created a modern, integrated community of full and weekly boarders, alongside day girls. The result is a warm, inclusive and friendly community, where all can flourish.

The School occupies an attractive, 36 acre, site on the edge of Ascot. Extensive outdoor spaces and woodland provide an inspiring, rural environment, though only half an hour from Heathrow airport and on a direct train line to Central London.

Resources for learning are excellent, and constantly evolving. A modern theatre was completed in 2009, followed by a STEM Centre in 2015. Most recently, the new, multi-million pound Cadogan Sixth Form Centre has provided dedicated learning accommodation for A Level students, alongside the most modern of social spaces.

Technology is embedded within the academic life of the school, including through a multi-media recording studio.

There are extensive facilities for sport and exercise. In addition to playing fields, there is a Sports Centre including modern fitness gym, dance and spin studios alongside a 25m indoor pool. Wellbeing has a high profile in the life of the community.

There is an extensive programme of co-curricular activities, in which all girls are encouraged to take part. This includes a vibrant and varied programme of weekend activities in which both boarders and day girls participate.

The Department

Heathfield is justifiably proud of its superb artistic tradition and the creative subjects are consistent flagships of the school. The fashion show and exhibitions attract international attention and, because of consistent outstanding achievement in fashion, the school has a unique relationship with the London College of Fashion and University of Arts London colleges and a Creative Partnership with Falmouth School of Art. Heathfield is the first school across the United Kingdom to be offered these affiliations. Heathfield alumni are consistently stars of the fashion, film, and artistic firmament both nationally and internationally.

Pearson Edexcel

Both GCSE and A Level students are entered for Person Edexcel Art, Craft and Design. Each level involves the completion of two key components: Component 1 – Personal Portfolio (internally set), Component 2 – externally set assignment.

The Role

This post offers the candidate the opportunity to join a busy and vibrant Art Department at Heathfield School as Fashion Designer in Residence. We seek to appoint a highly motivated, inspiring, good humoured, and committed individual. The Art Department prides itself as supportive, result driven and innovative and welcomes applications from candidates who can work both independently and as part of a team. The Fashion Designer in Residence will play a key role in supporting students as they transform their design ideas into garments or textile sculptures, guided by their chosen sub-themes.

Line Managers

Department Head of Art and Assistant Head (Boarding and Pastoral)





Key Responsibilities

TECHINICAL SUPPORT

- Assist teaching staff with technical support of Fashion and Textiles to pupils aged 11-18 during the school day.

FASHION SHOW

- Undertake role of Assistant Producer.
- Assist with planning and delivery (as directed).

EXHIBITIONS

- To assist with display (as directed).

RAISING THE PROFILE OF THE SCHOOL

- Organise Fashion & Textiles internal, local, national, and international competitions for students.
- Attend Open Mornings when required.

EXTENDED OPPORTUNITIES

- Run two Textiles Clubs per week and support the Art Clinic for pupils aged 14-18.

SUPPORT DEPARTMENTAL PRACTICE AND INITIATIVES

Attend departmental meetings, cover lessons for absent colleagues, support day trips, and invigilation when required.

WHOLE SCHOOL RESPONSIBILITIES

- There will be some evening duties attached to this role.

SCHOOL CULTURE

- Support the School's values and ethos by contributing to the development and implementation of policies, practices and procedures.
- Help create a strong community, characterised by consistent, orderly behaviour and caring, respectful relationships.
- Help develop a culture and ethos that is committed to achievement.

OTHER

- Undertake other various responsibilities under the reasonable direction of the SLT.



Person Specification

Essential

- Hold a BA or equivalent in Fashion, Textiles or another relevant field.
- Desire to work with young people.
- Excellent organisational skills and able to take direction.
- Some digital experience, including post-production methods/apps.
- Team player and flexibility with daily tasks.
- Ability to pattern draft.
- Understanding of how to conceptualise designs into wearable garments.

Desirable

- Experience in supporting Fashion Shows.
- Experience of setting up exhibitions, including window mounting.
- Willingness to go above and beyond.

Terms

Salary and Hours

Competitive salary. Full time, term time only. Fixed term contract (three terms initially, with the potential to extend). Contract runs from 29 August 2025 to 3 July 2026.

Accommodation and Meals

During term time, meals and accommodation will be provided in exchange for approximately 10–12 hours of boarding duties over a two-week period. These hours may include an evening shift and / or a Saturday.

Pension

Eligible staff will be automatically enrolled onto the contributory pension scheme.

Meals and Refreshments, Parking and Fee Remission

We provide a nutritious lunch in the Dining Hall during term time and refreshments are available throughout the day, both are free of charge.

Free parking is available on-site.

The School currently offers a generous discount on fees should their daughter(s) attend the School.

Personal Accident Insurance Scheme

The School currently participates in a Personal Accident Insurance Scheme.

Welfare and Other Benefits

Welfare initiatives available include the use of the School's swimming pool and gym (at set times), access to discounted massage and reflexology sessions and yoga classes. The School has medical care with the addition of access to a counsellor. Staff also have access to the Employee Assistance Programme which provides caring and compassionate advice and support on professional and personal matters. We also offer the cycle-to-work scheme.

Equality and Diversity

Staff are expected to promote equality of opportunity for all pupils and colleagues, both current and prospective, and support an environment that values diversity.

Promoting British Values

Heathfield recognises the importance of placing emphasis on fundamental British values in the curriculum and all other aspects of school life. These values reflect the ethos of the School and all members of the community have a role to play in delivering the values of democracy, the rule of law, individual liberty, mutual respect and tolerance of those with different faiths and beliefs.

Application Process

Applications should be submitted on the School's forms, which can be accessed by [clicking here](#). The completed form should be accompanied by a letter of application and submitted by email to recruitment@heathfieldschool.net.

Closing date for applications: Noon on Friday 9 May 2025

Interviews: W/c Monday 12 May 2025

Applications will be acknowledged and will be evaluated against the selection criteria. We reserve the right to call suitably qualified candidates to interview before the closing date. Early applications are therefore encouraged. Heathfield School welcomes applications from all sectors of the community.

Right to Work in the UK is essential; the School does not support working Visa applications.

Safeguarding and Child Protection

Heathfield School is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Enhanced Disclosure and Barring Service check. Heathfield expects all staff to share this commitment and adhere to, and comply with, the School's Safeguarding Children and Child Protection policy and procedures at all times.

Heathfield School is an equal opportunity employer, committed to diversity and the creation of an inclusive environment for all employees. Employment selections are made according to suitability for the post, irrespective of background or protected characteristics.

GIRLS
FIRST



Heathfield School
Ascot

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Incorporating St Mary's School Wantage

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