

September 2014

Dear Parents,

New Parents' Presentation Meeting – Friday 19th September

There will be an informal presentation and meeting in the Assembly Hall with the Headmistress and staff for all new parents on Friday 19th September at 2.00 p.m. before exeat. There will be short talks from the Headmistress and key staff.

We hope that you will able to join us.

For catering purposes, could you please reply by return to reception@heathfieldschool.net by Wednesday 17th September.

Yours sincerely,



Liz Pointon
Director of Boarding

Att: 1 agenda

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(Please email to reception@heathfieldschool.net)

Please complete as applicable:

Name(s) of those attending:.....

Daughter's Name:.....

New Parent's Presentation

Friday 19 September 2014

<u>Time</u>	<u>Agenda Item</u>
13:45	Tea and coffee served in the Dining Room
14:00	Welcome by Headmistress, Mrs Heywood
14:05	Mrs Gardiner Legge- Director of Studies
14:15	Mrs de Ferrer – Director of Pastoral and Co-curricular activities
14:25	Mr Taylor – Director of IT – IT Presentation
14:35	Head Girl and Deputies – Daisy Cave, Matilda Cottrell and Ollie Ogundare
14:40	Liz Curtis – Director of Boarding to speak to Parents of Form I - III
14:40	Mrs Gardiner Legge and Mr Hart – Director of Sixth Form to talk to Parents of Form IV and LVI in the LVI Common Room
14:50	Miss Rothwell – Head of Lower School to talk to Parents of Form I, II and III
15:00	Parents to all return to the Dining Room for Tea and Coffee. Girls will also join parents for tea.