

February 2015

Dear Parents and Guardians

Form IV Parents' Meeting

I would like to invite you to the Form IV Parents' Meeting on **Friday 6 March 2015 at 3.00pm**, immediately before the girls leave for the Exeat weekend. This is an important opportunity for you and your daughter to discuss her progress with staff and we hope that as many of you as possible will attend.

We operate an appointment system for parents' meetings to ensure everything runs smoothly and to allow you to leave for the weekend on time, but should you find that you need longer than your allotted slot, arrangements can be made to continue the discussion at a later point. Tutors and Heads of House will also be available to meet with you.

To allow us to create an appropriate programme for you, please complete and return the slip below by Friday 27 February.

With best wishes



Kathryn de Ferrer
Director of Pastoral and Co-curricular

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(Please return to Mrs Patrizia von Sachsen-Altenburg by Friday 27 February 2015)

Form IV Parents' Meeting with Staff – Friday 6 March 2015 at 3.00pm

Please complete as applicable:

☐ I/We **will** be able to attend the Form IV Parents' Meeting

Name(s) of those attending:.....

☐ I/We **will not** be able to attend the Form IV Parents' Meeting

Daughter's name:.....

Signature:.....Date:.....