

February 2016

Dear Parents/Guardians

We are now well into the Lent term and the date of the Form III trip to Barcelona in March is drawing near.

The trip is quite intense and there are lots of opportunities for work-focused activities. We expect the girls to be fully committed to these activities. We are also able to give them some leisure time for shopping, bowling and a visit to an old-fashioned funfair. We feel that the trip to Barcelona is a real opportunity to begin to further develop our girls' sense of responsibility and independence, and we aim to give them a reasonable degree of freedom. However, this is totally dependent on their behaviour being of the standard we expect and indeed require of them.

The girls will be asked to sign a behaviour contract outlining our expectations of their behaviour. Any breach of school rules regarding behaviour will lead to the girl concerned being returned to the UK at her parents' expense, accompanied by Louise Champion. This may also lead to further repercussions once back at school. We would be very grateful if you too could talk to your daughter about this over half-term. I attach a copy of the behaviour contract for your information.

From the programme of activities you can see we fit a great deal in and it is a very enjoyable and stimulating few days. The girls will need a little money for soft drinks and snacks when we are out and possibly for postcards or small souvenirs. This should amount to roughly 40-60 euros for the trip. Some girls also like to do some shopping; there are some nice little trinket shops in the resort of Calella where we are staying, and Barcelona obviously has a huge range of shops. This, naturally, must be at parents' discretion but our suggestion would be about 90-120 euros if your daughter does want to do some shopping. It would be helpful if you could give your daughter her spending money in small denomination euro notes. We will collect all pocket money and keep it in a hotel safe. We operate a "bank" each day for the girls to withdraw some of their pocket money and to help them to budget for the time we are away.

Please ensure that on her return from half-term your daughter brings her passport, EHIC card or private health insurance details if available and her pocket money to hand in to Louise. Just to reiterate: all girls are fully covered by the school insurance policy in all events.

We are all looking forward to having a fantastic time with the girls. If you have any questions or concerns please do not hesitate to contact me: [adiaz@heathfieldschool.net](mailto:adiaz@heathfieldschool.net) or 01344 898 334.

Kind regards

A handwritten signature in black ink, appearing to read 'Anita Diaz', with a long horizontal line underneath.

Anita Diaz  
Form III & IV Assistant Housemistress & PSHE Coordinator