

Accessing Heathfield E-mail from a Windows Phone, Android, Blackberry or iPhone

Rev. 04

1. Essential Checks

- These settings are only known to work with up to date models of Windows Mobile 6 onwards, Windows Phone 7/8, Blackberry, Apple i-Phone and Google Android
- You must have a data agreement as part of your mobile service contract
- Any charges incurred for e-mail collection are your responsibility

2. Blackberries

- Some models of Blackberry require you to create a management account so that you can enter the following details into the management website, not the phone itself
- Set up as 'work' account, access e-mail through browser
- Username and mailbox name are the same

3. Setting Up Your Account

- General settings are as follows but the setup screens do vary
- Settings as follows:
 - E-mail address: <login name>@heathfieldschool.net
 - Your name: <full name>
 - Account display name: Heathfield
 - Mail server: webmail.heathfieldschool.net
 - Account type: Exchange (or IMAP if Exchange is not supported)
 - User name: <login name>
 - Password: <password>
 - Domain: heathfieldstmarys.net (or sometimes SCHOOL)

4. Support

- POP3 is not supported
- This advice is offered as useful information only. No support is provided for e-mail access via mobile phone

5. Security

- Any phone used to received school e-mail must be PIN locked for security. This is essential and the use of a phone for school e-mail without security locking is a potential serious breach of the Data Protection Act