



Heathfield School
Ascot

Minibus Code of Conduct for Pupils

Failure to observe these rules may lead to a temporary or permanent exclusion from the bus and fares cannot be refunded:

1. Normal school rules apply.
2. Pupils must only travel on their allocated bus.
3. Should a pupil, on occasion, wish to bring a friend home, the Bursar must be notified in advance.
4. Pupils may board or alight from the bus only at the designated stopping places and in an orderly way without pushing. They must never approach a moving bus. They must not attempt to join or leave the bus when, for example, it is brought to a halt at other places by traffic conditions.
5. Tampering with any part of the minibus or its equipment is forbidden.
6. Boisterous or inappropriate behaviour towards others on the bus or the public will not be tolerated.
7. Inappropriate behavior or language towards drivers, or any attempt to distract them from driving, will not be tolerated and will lead to instant suspension from the bus.
8. Musical instruments, PE kit and other property are individual girl's responsibility. The School cannot accept liability for their loss or damage. Pupils should take care on every journey to make sure they do not leave any property on the bus.
9. Seat belts are fitted on all buses and these must be worn at all times when the bus is moving and pupils will remain seated. Standing or moving in the aisle is strictly prohibited except when boarding and alighting from the bus. The wearing of seatbelts is a legal requirement.
10. Pupils are expected to comply with all reasonable requests from the driver relating to their own Health & Safety e.g. if the driver requires noise levels to be reduced, windows to be closed etc. then that authority rests solely with the driver and is absolute.

I have read and understood the Mini Bus Code of Conduct Contract, as above.

Should I infringe any aspect of this code of conduct, I may be subject to the curtailing of my use of the mini bus service – at the Bursar’s discretion.

Signed (Pupil)

Print name (Pupil)

Signed (Parent/guardian)

Date.....